

POSITION DESCRIPTION

Position Title	Clinical Nurse Consultant		
Division	Nursing	Unit	District Nurse
Campus	Korumburra		
Classification	4A		
Award	Nurses and Midwives (Victorian Public Sector) (Single Interest Employer) Enterprise Agreement 2016 - 2020		
Reports To	Director of Nursing – Korumburra		
Position Approved By	Director of Nursing – Korumburra		

Position Outline:

The Clinical Nurse Consultant operates in a complex environment characterised by a need:

- To work as part of a large multidisciplinary team;
- To provide advanced clinical practice, expertise and leadership for unit staff
- To understand and operate in a work environment driven by the need to support clinical quality and safety guidelines.

This objective is achieved by adhering to the following core principles:

- Maintaining professional nursing care for residents, patients and clients
- Respecting client rights in cooperation with the client, their representatives and other health professionals
- Providing effective leadership, supervision and clinical support to personal care workers
- Ensuring care is provided in accordance with GSHS policies and procedures
- Ensuring practice is conducted in a way that supports the Occupational Health and Safety principles of GSHS

Working with a diverse range of people, you are required to uphold GSHS values and ensure our patients and families are treated with respect and professional care.

Divisional Context:

The Nursing Division at GSHS is a dynamic team of nurses, personal care attendants, hotel and domestic workers, administrative staff, managers and a variety of key medical practitioners who provide a broad range of acute and nursing-based services to the South Gippsland Shire, including:

Inpatient care
 Specialist Nursing Services
 Theatre
 Infection Control

Residential Aged Care
 Clinical Support Services
 Hospitality Services
 Staff Education and Development

Health Service Context:

GSHS is a major provider of healthcare in the South Gippsland Shire. GSHS offers a broad range of services that meet the needs of a diverse and sparsely populated area with many small rural communities. With two main acute facilities based at Leongatha and Korumburra, GSHS offers a broad range of specialist, general, acute, subacute, ambulatory, residential aged care and community services.

Although GSHS is made up of a number of sites, they all operate as part of the one organisation and therefore the service profile is informed by the geographical nature of the diverse communities as well as the strategic imperatives of the Department of Health & Human Services.

Vision, Mission and Values:

The Values are detailed in GSHS' Employee Charter and form part of your terms and conditions of Employment as does the Code of Conduct for Victorian Public Sector Employees. GSHS expects all employees to behave in accordance with these requirements at all times whilst employed by the organisation.

Vision
<i>Excellence in Healthcare</i>

Mission
<i>Building a Healthier Community Together</i>

Gippsland Southern Health Service - Values and Behaviours		
Value	Above the Line Behaviour	Below the Line Behaviour
Excellence	<ul style="list-style-type: none">• Continuous Improvement• Evidence Based Practise• Consistency of Practice• Innovative Practice• High Standards	<ul style="list-style-type: none">• Unwilling to Improve• Lack of Innovation• Non-Adherence• Inconsistency• Acceptance
Individuality	<ul style="list-style-type: none">• Be Tolerant• Acknowledge Rights• Personalise• Support Individuals• Practice Self Care	<ul style="list-style-type: none">• Lack of Respect• Discriminating• Being Inconsiderate• Being Judgemental• Being Dismissive
Collaboration	<ul style="list-style-type: none">• Value Teamwork• Involve Others• Actively Listen• Ask and Offer Solutions• Support Decisions and Change	<ul style="list-style-type: none">• Poor Communication• Criticising Others• Being Negative• Not Open• Withholding Information
Accountability	<ul style="list-style-type: none">• Take Responsibility• Set Clear Expectations• Manage Performance• Results Focused• Ethically Bound	<ul style="list-style-type: none">• Blaming Others• Unethical Behaviour• Underperforming• Unreliable• Shirking Responsibility
Respect	<ul style="list-style-type: none">• Respect People• Respect Privacy• Respect Property• Respect Views• Be courteous	<ul style="list-style-type: none">• Being Rude• Being Negative• Being Disrespectful• Being unhelpful• Disrespecting Property
Empowerment	<ul style="list-style-type: none">• Take Initiative• Actively Participate• Ask Questions• Clarify Expectations• Empower Others	<ul style="list-style-type: none">• Authoritarian• Discrimination• Blaming Others• Not Sharing• Stifling Development

Key Responsibilities

- Provides patient-centred nursing care, including recognition of normal and abnormal in assessment, intervention and evaluation of individual health and functional status.
- Monitors the impact of nursing care and maintains ongoing communication with the nurse in charge regarding the health and functional status of individuals.
- As defined within the EBA criteria of CNC, contribute to professional behaviour, professional development and clinical skill within the unit.
- Provide high standard of patient care, including assessment, planning, implementation and evaluation for care in collaboration with the multidisciplinary team
- Act as a role model and clinical resource for staff, communicating clinical and professional expectations
- Support clinical practice improvement using evidence-based literature within a practice development framework to drive practice improvements
- Support a culture of excellence, ethical conduct and inter-disciplinary collaboration that supports our Values and continuous improvement.
- Reports client problems/concerns promptly to assist effective resolution of complaints.
- Ensures that all documentation conforms to established professional, organisational and legal standards including those governing the use of abbreviations.
- Completes all documentation (administrative and client/carer-related) in a professional, objective and timely manner providing for effective and efficient communication of information.
- Contributes to the provision of relevant health care information to individuals and groups.
- Delegates responsibilities/tasks to others appropriately, that is, consistent with their educational preparation, experience, knowledge, and physical/emotional ability ('competence' and 'readiness')

Key Selection Criteria:

Either specific post basic qualifications in Urology, Gynaecology or Community Nursing and 12 month's Experience working in the clinical area post basic qualification, and is responsible for clinical nursing duties

Or minimum of four years post registration Experience, including three years' Experience in Urology, Gynaecology or Community Nursing

And demonstrate **one** criterion in each of paragraphs 1 ,2 and 3.

1. **Clinical Skill**

Higher level of skill demonstrated in clinical decision making - in particular in problem identification and solution, and analysis and interpretation of clinical data; • Maintenance and improvement of clinical standards.

2. **Professional Behaviour**

Positive role model; Act as a mentor or preceptor to less experienced nurses, including graduate nurses;

Support of, and contribution to, quality improvement and research projects within the area of practice and ward/unit /department; Acting as a resource person to others in relation to clinical practice.

3. **Professional Development**

Membership of relevant professional body, and ability to demonstrate and document:

- I. learning from a journal article, or attendance at a conference or seminar, or reflection on seminar or conference papers; or
- II. Participation in effective learning activities relevant to their learning needs; or
 - a. Membership of a sub-grouping of the professional association relevant to their area of practice;
 - b. Contribution to the education of other professionals, for example, being willing to provide at least one in-service education program each year;
- III. Undertaking own planned professional development and competence through various forms of continuing education, for example, conferences, study days, formal study, reading.

Nursing Capabilities

Mapped to the Nursing and Midwifery Board of Australia Standards for Practice for the Registered Nurse.

Standard 1: Thinks critically and analyses nursing practice

Standard 2: Engages in therapeutic and professional relationships

Standard 3: Maintains the capability for practice

Standard 4: Comprehensively conducts assessments

Standard 5: Develops a plan for nursing practice

Standard 6: Provides safe, appropriate and responsive quality nursing Practice

Standard 7: Evaluates outcomes to inform nursing practice

OH&S

Each employee has the right to a safe working environment and they should advise their supervisor of any risk or condition likely to result in accident or injury. Each employee has the responsibility to take reasonable care of their own health and safety, to comply with GSHS OH&S policies and procedures and to participate in appropriate safety education and evaluation activities.

Policies & Procedures

It is everybody's responsibility to access and have knowledge of the relevant policies and procedures that relate to their employment. All GSHS policies and procedures can be accessed on the intranet site.

Person Centred Care

Person Centred Care (PCC) is a philosophical approach to how we provide care to patients and interact with other customers, including colleagues. PCC is based on the principles of respect, value of the individual, and the need to deliver service in an environment that supports peoples' physical, emotional, social and psychological needs. PCC is underpinned by a culture of collaboration and partnership and all staff are required to adhere to these principles.

Values & Conduct

Staff are required to comply with GSHS Employee Charter. The way we behave in the workplace and the manner in which we undertake our job is as important as how we perform the tasks for our role. We expect that all staff will embrace GSHS' Employee Charter and demonstrate these in their daily work.

GSHS operates under the Code of Conduct for Public Sector Employees. This Code of Conduct, together with any professional Code of Conduct relevant to the role being performed, form part of each employee's conditions of employment and it is expected that all staff will familiarise themselves and comply with this Code of Conduct and those relevant to the role they perform at GSHS.

Risk Management

GSHS supports an organisational philosophy that ensures risk management is an integral part of corporate objectives, plans and management systems. Staff are to be accountable for risk management through organisational, team and individual performance objectives that are within their span of control.

- Contribute to effective risk management within their area of influence
- Adhere to organisational risk management policy and procedures
- Assist in fostering a risk-aware culture and ensure that any staff members in their supervision understand their responsibilities
- Identify new and emerging risk
- Contribute feedback to risk management review processes

Professional Development & Performance Management

Ensures best practice at all times by ensuring that professional skills are regularly updated and mandatory competencies are maintained in accordance with GSHS Policy.

It is a condition of employment that staff participate in the performance review program in accordance with the parameters set out in GSHS policy and procedures.

Quality Improvement

Each staff member has a responsibility to participate and commit to ongoing quality improvement activities.

Clinical Supervision

GSHS' participates in programs designed to provide students with on-the-job training whilst being supervised by an appropriately skilled person. All staff of GSHS are required to provide such supervision from time-to-time.

Registered Health Professionals are required as part of their status as registered Health Professionals to provide clinical supervision from time to time, whether recognised as part of their job responsibilities or not. GSHS expects that the highest standards of best practice will be applied at all times where staff are required to provide clinical supervision to either staff or students.

Privacy & Confidentiality

All GSHS Employees are required to comply with the provisions of the Privacy & Confidentiality Policy and any legislative requirements detailed in the Federal Privacy Act, 1988, the Health Records Act 2001, Section 141 of the Health Services Act Victoria, 1988 and the Freedom of Information (Amendment) Act, Victoria 1999

Additional Requirements:

To ensure a healthy and safe environment for everyone, smoking is not permitted on GSHS grounds, buildings or vehicles.

All staff are required to provide a current National Police Records Check prior to commencement. A Working with Children Check may also be required for particular positions.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at GSHS' discretion and activities may be added, removed or amended at any time.

Sign-off to verify agreement with this Position Description:

Incumbent		Date	
Manager		Date	